



Rice Water Supply  
 Rice • Alma • Ennis • Telico

“This institution is an equal opportunity provider.”

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Check List for SUBDIVISION NEW Membership

Membership Number \_\_\_\_\_

The following items are required:

1. \_\_\_\_\_ An application for Hydraulic Investigation to be sent to the engineer for approval. (Fee of \$100.00) for one meter. Subdivision consists of 3 meters or more, 10 meters or less the cost is \$250.00 plus \$100.00 per lot. The subdivision cost for 10 meters or more is \$500.00 plus \$100.00 per lot.
2. \_\_\_\_\_ **Preliminary Plat**- a review the overall layout of the lots and streets.
3. \_\_\_\_\_ The location of the to be found on the map in the water office and determination made if a road bore is needed. If it is a subdivision the plat will need to be approved by local governing authority such as City of Corsicana, City of Rice, City of Alma, City of Ennis, Ellis County or Navarro County.
4. \_\_\_\_\_ The prospective owner or owners of the membership must sign a **Service Agreement**.
5. \_\_\_\_\_ The prospective owner or owners of the membership must provide **Proof of Ownership** of the property. This can be a Deed, Divorce decree, etc.
6. \_\_\_\_\_ The prospective owner or owners must sign a **Right of Way Easement** in front of a **notary. Easement filing fee is \$50.00.**
7. \_\_\_\_\_ **Final plat** – Legal document that is recorded with County Recorder’s office.
8. \_\_\_\_\_ Our office to be furnished with the page, volume, and county where deed is recorded.
9. \_\_\_\_\_ An inspection fee of \$50.00 will be charged for Customer Service Inspection.
10. \_\_\_\_\_ Customer shall install a service isolation valve (Cut off Valve) on customer side of meter before meter will be turned on.
11. \_\_\_\_\_ Lab fees on line extensions \$75.00 for each sample.
12. \_\_\_\_\_ Must have valid 911 address.