

Rice Water Supply and Sewer Service Corporation
P.O. Box 137
Rice, Texas 75155

Office Use only
Work order made _____
Page _____
Seq. _____
Rt. _____
Pump# _____

Check List for NEW Membership

Membership Number _____

The following items are required:

- _____ 1. An **application for Hydraulic Investigation** to be sent to the engineer for approval. (Fee of \$ 50.00)
- _____ 2. The location of the meter to be found on the map in the water office and determination made if a road bore is needed.
- _____ 3. The prospective owner or owners of the membership has to sign a **Service Agreement**.
- _____ 4. The prospective owner or owners of the membership has to **provide proof of ownership** of the property. This can be a deed, contract of sale, divorce decree, etc.
- _____ 5. The prospective owner or owners must sign a **Right of Way Easement** in front of a **notary**.
- _____ 6. Our office to be furnished with the page, volume, and county where deed is recorded.
- _____ 7. An inspection fee of \$25.00 will be charged for Customer Service Inspection.
- _____ 8. Customer shall install a service isolation valve (Cut off Valve) on customer side of meter before meter will be turned on.
- _____ 9. Must have valid 911 address.

The total cost of water service is **\$2,175.00**. These are all non-refundable fees. It normally takes 2 or 3 weeks to get a meter installed, depending on weather conditions. All parties on the deed must sign all documents. We must have all documents in our office signed and notarized if applicable, before the meter can be installed.

OFFICE USE ONLY

Engineer Fee Paid _____
Membership Fee Paid _____
Installation Fee Paid _____
Inspection Fee Paid _____

Equity buy in Fee _____